

CITY OF DIAMOND CITY, ARKANSAS

ORDINANCE NUMBER 04-2017

AN ORDINANCE BY THE CITY COUNCIL OF DIAMOND CITY, BOONE COUNTY, ARKANSAS TO ESTABLISH AN ORDERLY SYSTEM FOR NUMBERING OF BUILDINGS ON STATE AND COUNTY ROADS AND OTHER PUBLIC AND PRIVATE WAYS FOR THE CITY OF DIAMOND CITY, TO ESTABLISH REQUIREMENTS FOR E-911 ADDRESSING SYSTEM AND FOR OTHER PURPOSES

WHEREAS, pursuant to Arkansas Statute Annotated S76901, Opinion No. 85-151, a County Judge has the authority to operate the system of public roads in the City of Diamond City; and

WHEREAS, response time for E-911 calls to police, fire, and ambulance services may be delayed if a location is not readily identifiable by the caller, dispatcher, or emergency services personnel; and

WHEREAS, there is need of a system for assigning road names and address numbers which will assist in locating individual roads, buildings, and places in a logical manner and for the protection of public health and safety of all persons living, working, or visiting the City of Diamond City, Arkansas

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF DIAMOND CITY, ARKANSAS:

SECTION I

1. OFFICIAL ROAD ATLAS

- a) The official Road Atlas shall be maintained by the Boone County Judge. The Atlas shall identify all named roads, road numbers (where applicable), numbering baseline (where needed) and block numbering grids for incorporated areas.
- b) The official Road Atlas shall be automatically updated upon any development activity requiring the need for a road name or address assignment. These changes will be made by the person or entity responsible for administering the County E-911 system. A record file of all changes to the Road Atlas shall be maintained by the County Judge or his designee.

2. BASELINE AND ADDRESS NUMBERS

- a) The County Judge will maintain the base line system for numbering of buildings on State and County Roads and other public and private ways for the entire area of Boone County.

3. BOONE COUNTY ROAD NAMING AND ADDRESSING SYSTEM TECHNICAL MANUAL

- a) The County Judge will maintain the Boone County Road Naming and Addressing System Technical Manual and is authorized to make changes, implement and administer the Technical Manual as necessary.

SECTION II

1. EXISTING ADDRESSES

- a) Any existing residential, commercial or industrial structure in the City shall be required to comply with the guidelines of this ordinance within sixty (60) days of the passage of this ordinance. Failure to comply with this ordinance could subject the owner to penalties as described in **SECTION III** of this ordinance.

2. NEW ADDRESSES

- a) All new residential/commercial building projects are required to obtain a new address from the 911 system in Harrison, Boone County, Arkansas. Applications for this process will be available at the Diamond City City Hall Monday thru Friday between the hours of 7:30 AM to 3:30 PM. This process must be completed before any utilities will be installed at the construction location.

3. ADDRESS ASSIGNMENT.

- a) No person, firm, corporation, partnership or other entity shall authorize the use of an address that has not been assigned or otherwise approved by the County Judge or his designee.

4. ADDRESS NUMBERS

- a) Address numbers shall be installed at the expense of the owner and shall be maintained at their expense and shall likewise conform to the standards established by the county. Such address numbers shall be clearly visible from the named road access.

5. ADDRESS NUMBERS PLACEMENT AND SIZE.

- a) The owner, occupant or agency of each structure within the City shall place or cause to be placed upon each structure or access driveway the number or numbers assigned by the county or its designee as a valid address identification. Such numbers shall be placed on existing structures within (30) thirty days from the date of address notification by the Boone County E911 System. The cost of the number(s) shall be paid for by the property owner. The numbers shall not be less than 3" inches in height for residential and commercial property. The number shall be of durable reflective material to promote enhanced visibility. The numbers shall be conspicuously placed on each building so the numbers can be plainly seen from the road on which the number is based. The access drive to the house determines which road the house is numbered with.
- b) Any building or dwelling which is located on a corner lot will abide by the requirement that the access drive to the house determines which road the house is numbered with.
- c) Whenever a building is situated so it is not clearly visible from the road, the number shall be placed near the driveway or common entrance to such a building.
- d) Numbers painted or stenciled shall not be a substitute for the display of the reflective numbers required.
- e) Address numbers are also required on mail boxes placed adjacent to the access drive of a residential or commercial building.

SECTION III

1. COMPLIANCE

- a) Compliance reviews will be conducted by the Diamond City Volunteer Fire Department, the Diamond City Police Department, the Mayor and/or the Mayor's staff, and the Department of Public Works personnel.
- b) If a location is found to be non-compliant it will be reported to the Mayor of the City of Diamond City who shall cause a violation notification letter to be prepared and sent by Certified Mail Return Receipt Requested notifying the owner of the violation and setting a period of ten (10) days from the date the letter is received to correct the violation. If the violation is not corrected within the allotted time period then the Diamond City Police Department may issue a citation for the violation.
- c) The City will also report the violation to the 911 System Coordinator of Boone County, Arkansas located in Harrison, Arkansas.

2. PENALTY

- a) Any person failing to comply with the provisions of this Ordinance shall upon conviction thereof, be fined not less than \$25.00 nor more than \$50.00 plus prosecution costs for the offense. Each day said offense continues shall be considered a separate offense. Enforcement of the penalty shall be the Diamond City Police Department for the incorporated areas.

3. APPLICABILITY

- a) This Ordinance shall apply to all areas of Diamond City, Arkansas. Deviation from the procedures set forth herein can be made only with the written consent of the County Judge or his designee.

4. REPEALING CLAUSE

- a) All ordinances or parts of ordinances conflicting with this Ordinance are hereby rescinded.

5. SEPARABILITY CLAUSE

- a) If any part of this Ordinance is declared by the Courts to be invalid or unconstitutional, that decision shall not affect the validity of the remaining parts.

6. EMERGENCY CLAUSE

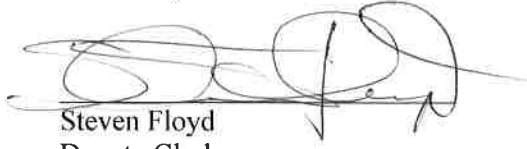
- a) The City of Diamond City recognizes the need to comply with state and local laws requiring all locations in the City to be properly numbered so that emergency responders are able to respond quickly and locate citizens in need. To protect its citizens and structures an emergency is declared to exist to protect the health, safety, and welfare of the citizens of the City of Diamond City, Arkansas.

Approved and adopted by roll call vote as follows this 10 day of OCTOBER, 2017.

Ayes 5 Nays 0 Abstentions 0 Absent 0

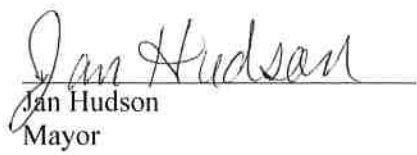
I, the undersigned, hereby certify that the City Council of Diamond City, Arkansas duly adopted the foregoing Ordinance 04-2017.

ATTEST:



Steven Floyd
Deputy Clerk

APPROVED:



Jan Hudson
Mayor