

8B

CITY OF DIAMOND CITY, ARKANSAS  
RESOLUTION 08-2018

**A RESOLUTION TO ENTER INTO A PARTNERSHIP WITH COMMUNITIES UNLIMITED  
TO CONDUCT A RATE ANALYSIS OF THE DIAMOND CITY WATER AND SEWER  
SYSTEM AND FOR OTHER RELATED MATTERS**

**WHEREAS**, the City of Diamond City, Arkansas has not had a rate study for the water and sewer systems in over 5 years; and

**WHEREAS**, the City of Diamond City wishes to enter into a partnership with Communities Unlimited to conduct the rate study at no cost to the City;

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DIAMOND CITY, ARKANSAS:**

The City Council authorizes the Mayor of Diamond City to sign the Comprehensive Technical Assistance Work Plan (Attached Hereto) for the City of Diamond City Water and Wastewater Systems prepared by Michelle Viney and dated August 8, 2018.

This analysis will be under the direction of the City Treasurer who may enlist other Diamond City employees as deemed necessary to complete the analysis.

The Diamond City City Council authorizes the Treasurer or the Treasurer's designated representative to provide any financial and administrative data from Diamond City that is necessary to complete the analysis.

Approved and adopted by roll call vote as follows this 28 day of August, 2018.

Ayes 5 Nays 0 Abstentions 0 Absent 1

APPROVED:

James Wisnieski  
James Wisnieski, Acting Mayor

ATTEST:

Tina Jackson  
Tina Jackson, City Recorder

# COMMUNITIES Unlimited



## Comprehensive Technical Assistance Work Plan for The City of Diamond City Water & Wastewater Systems

August 8, 2018

Prepared by: Michelle Viney

Version 2018.04

TMF Assessment Deficiency	<u>Proposed</u> Technical Assistance Tasks to be Peformed	Anticipated Completion Date
1-NA	Perform Analysis: TMF Assessment	7/26/2018
2-NA	RCAP Plans: TA Work Plan/Community Service Agreement	8/8/2018
3-F7	Perform Analysis: Budget and Financial Analysis	10/31/2018
4-M6	Perform Analysis: Vulnerability Assessment	12/31/2018
5-F5	On-site Training: Board Training	5/30/2019
6-F6	Write/Update Policies/Procedures: Managerial	8/31/2019

### Anticipated Outcomes Resulting from the Proposed Technical Assistance:

- 1 Compliance w/ State & Federal Regulations
- 2 Financial Sustainability

### BOARD CERTIFICATION OF APPROVAL AND ACCEPTANCE OF OFFER OF TECHNICAL ASSISTANCE

I hereby certify that this Technical Assistance Work Plan was approved and the offer for no-cost technical assistance was accepted by a motion properly made, seconded, and approved by the City of Diamond City City Council.

  
Jim Wisnieski, Mayor

8-28-18  
Date

This Technical Assistance Work Plan was drafted by Michelle Viney, Communities Unlimited (CU) after interviewing staff members and conducting a preliminary assessment. This work plan is NOT a binding contract for services but provides a framework of anticipated technical services to be provided by CU. Communities Unlimited will make a good faith effort to complete the tasks outlined in this work plan but reserves the right to drop tasks that can not be completed, add tasks as needed, and / or terminate its technical assistance with Diamond City. This assistance is provided at NO COST to The City of Diamond City Water & Wastewater Systems by Communities Unlimited and is made possible by funding received by the US Department of Agriculture - Rural Development. Questions or Comments may be forwarded to the following persons:

#### Technical Assistance Provider

**Michelle Viney**  
Development Specialist  
3 East Colt Square Drive  
479.443.2700 Ext. 129  
[Michelle.Viney@CommunitiesU.org](mailto:Michelle.Viney@CommunitiesU.org)

#### Supervisor

**Jerry Kopke**  
Arkansas State Environmental Coordinator  
3 East Colt Square Drive, Fayetteville, AR 72703  
479.443.2700 Ext. 128  
[Jerry.Kopke@CommunitiesU.org](mailto:Jerry.Kopke@CommunitiesU.org)