

RESIDENTIAL/COMMERCIAL BUILDING PERMIT INSTRUCTIONS AND APPLICATION
CITY OF DIAMOND CITY, ARKANSAS

INSTRUCTIONS

Requirement for a building permit is a \$500.00 minimum material cost

Additional requirements that would constitute a building permit include:

- a) Any existing structural change by adding square footage such as remodeling , adding an addition to an existing structure, adding a detached building/garage/portable building
- b) Any electrical changes
- c) Any plumbing changes

If there are any questions, you may contact any Planning and Zoning committee member

All Residential/Commercial permit applications for new construction or remodel must be accompanied by a site plan showing dimensions from lot lines

911 address and or city address along with legal description must be included with permit application

Actual building footprint shall be drawn showing dimensions of exterior home print

Building permit includes sub-contractors permit fees

A completed application with proper drawings shall be submitted for homes larger than 1200 sq. ft

Water and sewer tap fees must be paid at city hall before building permit is issued. These fees are \$500 for water and \$250 for sewer. These fees must be on separate check from the actual building permit check

Please allow two (2) business days for permit issue

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LOT MAY BE SCALED BY OWNER IF PROPERTY PINS ARE LOCATED. IF NOT, THEY MUST BE CERTIFIED BY REGISTERED LAND SURVEYOR.

AFTER FOOTING/FOUNDATION IS SET, I AGREE THAT IF REQUIRED BY THE CITY BUILDING INSPECTOR, A CERTIFICATE OF COMPLIANCE MAY BE REQUIRED TO BE EXECUTED BY A PROFESSIONAL LAND SURVEYOR.

FOOTING/FOUNDATION SET BACK SHALL INCLUDE: FOOTING/FOUNDATION AND OVERHANG OF STRUCTURE (EVE'S).

Owner's Signature: _____

Approved: _____, 20____ **Building Permit No.** _____

Diamond City Building Inspector: _____

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APPLICATION

Date _____, 20__

Type of Permit:

New Construction ___ Remodel ___ Addition ___ Detached Building ___ Fencing ___ Portable Bldg ___

Owner: _____

Site Address: _____

Builder: _____

Sub-Contractors:

Electrical _____ Plumbing _____

Mechanical _____ Frame _____

Size of Building or Addition = Length x Width _____

Total Structure Sq. Ft.: (*Main floor includes garage)

Materials To Be Used _____

Stories _____ Used For _____

Legal Description – Parcel # _____

Zoning District _____ Subdivision _____

Lot Width _____ Lot Length _____ Lot Area Sq. Ft. _____ Front Yard set back _____

Side Street Yard set back _____ Rear Yard Set Back _____ Side Yard Interior Set back _____

Estimated Cost: (Incl. plmbg., elect., and lot \$ _____)

I hereby certify that the property lines and setbacks as shown on attached plat and this application are true and correct. If not, I assume full responsibility for any corrections. I also agree to the following: I will agree to do all work in accordance with the electrical, plumbing, mechanical, parking lot and building codes in the City of Diamond City, AR.

BUILDING PERMIT NO. _____ BUILDING INSPECTOR _____

Residential Buildings:

Building Permits: Ten Dollars (\$10.00) minimum
ten cents (\$.10) per sq. ft. heated space
five cents (\$.05) per sq. ft. unheated space

Commercial:

Building Permits: Twenty-five Dollar (\$25.00) minimum
15 cents (\$.15) per sq. ft.

Mobile homes and

manufactured homes

Fifty Dollars (\$50.00) flat fee

Electrical Permits:

Permit fee:	\$35.00
Panel fee:	\$4.00
Per opening	\$0.35
Addition trips (min.)	\$7.50

Plumbing Permits:

Permit fee:	\$10.00
Rough-in inspection:	\$10.00
Each opening for drainage:	\$2.00
Sewer connection:	\$5.00
Water inspection:	\$5.00
Final inspection:	\$5.00
Additional trips (min.)	\$7.50

Mechanical Permits: \$10.00

Per opening: \$1.00
(Ord. No. 2005-3, Sec. 1.)

11.08.02 Compensation for Building Inspector Building Inspector compensation is established by the City Council. (Ord. No. 1996-10, Sec. 2.)

11.08.03 Assessment payments Effective with the passage of this ordinance, no Building Permit shall be issued by the city of Diamond City until adequate proof shall be presented to the City Clerk's office of current proof that assessment payments on the property for which construction permit is requested is paid in full. Proof of such payment shall consist of a certificate from the Sewer Improvement District (SID) office. (Ord. No. 2004-2, Sec. 3.)